



Dear Parent/Guardian,

Doncaster Primary School is looking forward to another great year of teaching and learning and would like to advise you of Doncaster Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary.

Within our school this support has allowed us to organise and coordinate rich, extensive programs outside of the traditional teaching and learning programs. Our reading and numeracy materials are very extensive, and we are constantly adding new material for teachers to use to support personalised and quality learning.

Additionally, your financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support has allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Digital Technologies, Cultural Studies, Art, Choir, Language, PE and Tutor Learning Initiative;
- Facilitate Literacy and Mathematics online digital subscriptions;
- Provide programs for our high ability students such as Everest and Victorian High Abilities Program
- Provide high quality wellbeing programs and support structures
- Ensure the upkeep of our computer devices to enhance learning opportunities;
- Deliver a range of sporting equipment
- Facilitate the running of whole school events
- Arrange for individual student supplies and class bulk supplies;
- Maintain and develop the school grounds;

Parents are asked to please review the recommended financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

**Please note 2025 Parent Payments will be available to pay on Compass from 24<sup>th</sup> January 2025.**



James Hill  
Principal



Kelvin Wong  
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Classroom – pens, pencils, texta’s, glue sticks, writing, graph and scrap books, highlighters, post-it-notes, folders, display books, scissors, rulers, erasers, book box/chair bag etc.</i></li> <li>• <i>Art – paint, crayons, glue sticks, scrapbook, glitter, coloured paper, glue, card, wool, clay, glaze, firing, beads etc.</i></li> <li>• <i>Science – ingredients, books, shared class materials</i></li> <li>• <i>LOTE – paper, glue sticks, scrapbook, pens, crayons, pencils, subscriptions</i></li> <li>• <i>Cultural Studies – workbooks, shared classroom materials</i></li> <li>• <i>Library – books, subscriptions</i></li> <li>• <i>Mathematics – numeracy blocks, calculators, stationery, maths kits</i></li> <li>• <i>English – book boxes, class sets, novels, readers</i></li> <li>• <i>Physical Education &amp; Sports – equipment, ribbons, materials</i></li> </ul>	\$ 165.00
<p><i>Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Mathletics</i></li> <li>• <i>Reading Platforms Online</i></li> <li>• <i>Compass Learning Tasks</i></li> </ul>	\$ 65.00
<p><i>ICT Devices – provision of devices from the shared classroom sets</i></p>	\$ 110.00
<p><i>Printing and photocopying of worksheets and learning materials</i></p>	\$ 5.00
<p><i>Whole school events</i></p> <ul style="list-style-type: none"> <li>• <i>House Athletics – hire of facilities &amp; equipment.</i></li> <li>• <i>House Cross Country</i></li> <li>• <i>Cultural Diversity Week</i></li> <li>• <i>Art Show</i></li> <li>• <i>Education Week</i></li> <li>• <i>Grandparents Day</i></li> <li>• <i>Science Week</i></li> <li>• <i>Book Week</i></li> </ul>	\$ 50.00
Other Contributions - for non-curriculum items and activities	Amount
<p><i>School Sports Victoria membership</i></p>	\$ 20.00
<p><i>Student Wellbeing programs – Tribes, Team</i></p>	\$ 20.00
<p><i>First Aid items</i></p>	\$ 5.00
<p><i>School grounds maintenance and improvements – Mowing, maintaining gardens, chicken coup, sensory garden, sustainable kitchen garden</i></p>	\$ 50.00

<b>Total Amount</b>	<b>\$ 490.00</b>
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$ 100.00 (eg)
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource	\$ 50.00 (eg)

### Extra-Curricular Items and Activities

Doncaster Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

No payment is required for these items or activities this time – permission forms and payment requests will be sent out to families throughout 2025.

Extra-Curricular Items and Activities
<i>Optional Swimming program</i>
<i>Optional Level 6 Interschool Sports program</i>
<i>Optional Level 6 Camp / Somers Camp</i>
<i>Other optional Prep-6 excursions to be scheduled</i>

### Financial Support for Families

Doncaster Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (school uniforms)
- Welfare agencies
- Payment Instalment Option for contributions, please email [doncaster.ps@education.vic.gov.au](mailto:doncaster.ps@education.vic.gov.au)  
Or call the office to amend any payment dates and/or card processing issues.

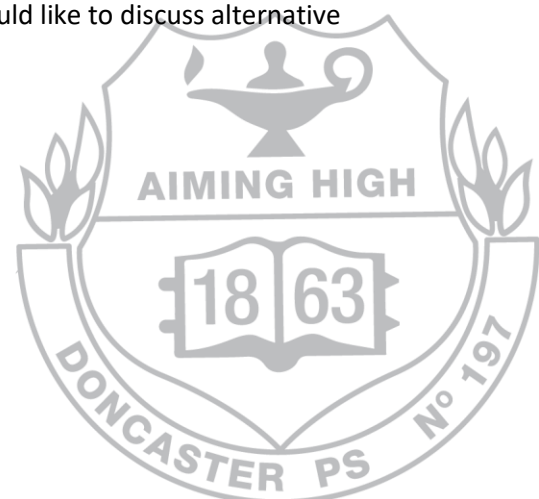
For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: 9848 1122

Jim Hill  
Principal

(03) 9848 1122

[doncaster.ps@education.vic.gov.au](mailto:doncaster.ps@education.vic.gov.au)  
[doncasterps.vic.edu.au](http://doncasterps.vic.edu.au)

2/12 Council Street,  
Doncaster VIC 3108



Student's Name	Year for 2025

Category		
Curriculum and Other Contributions	<i>Example: \$490.00</i>	\$
Building Fund - (taxable deduction)	<i>\$100.00</i>	\$
Library Fund - (taxable deduction)	<i>\$ 50.00</i>	
<b>TOTAL CONTRIBUTION</b>		<b>\$</b>

**Please note 2025 Parent Payments will be available to pay on Compass from 24<sup>th</sup> January 2025.**

Payments can be made by the following methods:

- COMPASS – this is our school’s preferred option for all school payments.
- Eftpos - over the phone or in person at the school office.
- Cash or Credit Card

**Refunds**

All refunds requests must be made in writing by completing a Refund Request Form. Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

For further information on the Department’s Parent Payment Policy please see a one-page overview attached.



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.